

WORKFORCE INVESTMENT BOARD MEETING

May 4, 2006

<u>WIB Members Present</u>	<u>Career Center Staff</u>	<u>State Staff</u>	<u>WIB Members Absent</u>
Carol Curtis	Holly Figueroa	Lela Alston	Dr. Wendy Campione
Coral Jean Evans	Betty Groom	Sheryl Hood	Deidre Crawley
Jennifer Graves	Angie Chavez		Victor Daniels
David Hirsch	Natalie Collins	<u>Guests</u>	Donna Eastman
Michael Lainoff			Danny Lawler
Joan Larimore	<u>Youth Council</u>	Joel Millman	Mark Niemann
Christine Mayer		Frank McCarty	Julie Pastrick
Jamescita Peshlakai	Natalie Collins	Wes Hansen	Catherine Romeo
Jose Rodriguez		Rick Swanson	Steven Saville
Tim Sanderson		Sean Clendaniel	William Schmidt
Denis Tsosie		Roger Ingbretsen	Libby Silva
		Penny Cook	

- 1) **Welcome, Flag Salute, and Introductions** – Christine Mayer, Workforce Investment Board (WIB) Chair, called the meeting to order at 1:45 p.m. A quorum was not present. Action items will not be acted on at this meeting. Flag salute was conducted and introduction of members were made.
- 2) **Information Sharing** – Coral Evans invited the Board to the Fourth Street/Sunnyside/Cedar Ave. Business Revitalization Task Force meeting on Tuesday, May 9th from 7:00 a.m. – 8:30 a.m.

Jennifer Graves from Greater Flagstaff Economic Council (GFEC) announced that Roger Ingbretsen is going to be conducting a WIB Focus Group on Workforce Development at 4:00 p.m. in the Health and Community Services Building Birch Room.

Carol Curtis invited the WIB to the Coconino County Career Center Success Lunch. The luncheon is celebrating “Graduation”. There will be High School students, College students, and adults in training being honored for their graduation accomplishments.

- 3) **Membership Business**
 - A. **Meeting Minutes** – minutes from the March meeting were available for review. Approval of the minutes was not conducted since there was no quorum.
 - B. **New Member Orientation** – Betty Groom announced that another date for orientation for new WIB members will be scheduled in September.
 - C. **Appointment of New Member** – Cindy May has asked that the Board consider her membership to the WIB at the next scheduled meeting. There is not a quorum present so this action item will carry forward to the next scheduled meeting.
 - D. **Removal of member** – There is not a quorum present so the removal of Steven Saville from the WIB will carry forward to the next meeting.
 - E. **Membership Snapshot** – Tim Sanderson introduced Wes Hansen, the Navigator for Vocational Rehabilitation. Wes presented on the services that the Navigator provides to individuals with disabilities.
- 4) **Chair Report**
 - A. **Support Request Health Professional** – Rick Swanson and Sean Clendaniel from Northern Arizona Health Education Center presented on the Northern Arizona Allied Health Initiative. They are requesting the WIB’s support on the initiative. This initiative is a collaborative effort between Coconino Community College, Northland Pioneer College, Yavapai College, the Northern Arizona Area Health Education Center and the healthcare facilities, secondary educational institutions, and workforce investment systems throughout northern Arizona.

To solidify this partnership between all parties a Memorandum of Understanding will be entered into with common goals, including but not limited to: Building Allied Health academic programs and providing training

that will substantially contribute to the well-being of the community, fulfill the demand for trained workers for employers, and contribute to the economic development of local areas. Carol Curtis will draft a letter of support and forward to the WIB chair for signature.

- B. **Request WIB Funds for Union Networking Group** – There is not a quorum present, therefore, this agenda item can not be acted on and will carry over to the next scheduled WIB meeting.
 - C. **Trends in Workforce Development** – Michael Lainoff reported on his job as Dean of Workforce Development & Extended Learning. Coconino Community College is focused on workforce development. The Community College is working on customized and contract training. Mr. Lainoff attended a National Workforce Development Institute Conference hosted by the American Association of Community Colleges. The community College is working on a training initiative to providing an Associate of Applied Science degree in Industrial Supervision & Management. This will help individuals progress through their organizations.
 - D. **Access to Labor Forums** – Carol Curtis reported that a forum that collates the results of four regional forums on “Where Is My Labor Force” will be conducted through Northern Arizona Council of Governments (NACOG) on June 1, 2006 from 10 a.m. – 3 p.m. at Little America. The preliminary forums involved local employers focusing on their workforce needs.
 - E. **Youth Council Update** – On behalf of Deidre Crawley, Carol Curtis reported on the activities of the Youth Council. The Youth council is coordinating the 2nd Annual Teen Job Fair which will be conducted on May 24, 2006.
 - F. **Memorandum of Understanding Agreement** – Joel Millman from the Department of Economic Security presented on the Title V programs. This program assists older workers with barriers to employment. Joel would like the Title V program to be more active in the One Stop system in Coconino County. A Memorandum of Understanding (MOU) will proceed at the direction of the WIB. A draft MOU has been provided to board members
 - G. **Governor’s Workforce Council & Other Networking Opportunities** – Carol Curtis reported on the Governor’s Workforce Council meeting planned for Flagstaff was canceled for the month of June. In August, the Governor’s Rural Economic Development Conference as well as the Governor’s Workforce Council will be meeting in Flagstaff. Carol proposed this would be a great opportunity to have August be “Workforce Development Month”. This could be a WIB activity. August could also be the month for the next WIB meeting. A steering committee would be developed to coordinate workforce activities during August.
- 5) **Call to the Public** – Frank McCarty announced and invited the WIB members to attend the Carpenters Apprenticeship Open House on June 9 from 11:00 a.m. – 3:00 p.m.

Joel Millman announced the Conference on Aging in Mesa, AZ on May 22nd – May 24th.

Jamescita Peshlakai announced that Native American for Community Action will be hosting the Native American mayoral on May 10th at 6:30 at the Museum of Northern Arizona, and the Sacred Mountain Prayer run on June 3rd.

- 6) **Schedule meeting topics and confirm Member Agency for Snapshots** – The next WIB meeting may be convened during the Governor’s Workforce Meeting on August 16, 2006 at 1:30 p.m.

The meeting was adjourned 3:48 p.m.

Minutes respectfully submitted by Holly Figueroa, Coconino County Career Center